



**Board of Directors Meeting**

Healthcare Association of NYS

Buffalo, NY

Monday, June 29, 2015

Meeting Record

**Attendees:**

<b>Officers:</b>		<b>Committees</b>	
President:	Christopher Eckert	LINK	X
President-Elect:	Ryan Caster	Educational Program	X
Secretary:	Steve Chizuk		X
Treasurer:	Paul Vinkle		X
<b>Directors:</b>			
Class of 2016:	David Bonk	Certification	A
Class of 2016:	Tracy Gates	Educational Program	P
Class of 2016:	Vanessa Hinderliter	Membership	X
Class of 2016:	Joseph Romano	Reimbursement	X
Class of 2017:	Justin Reid	Webinar	X
Class of 2017:	Rachel Davis	Davis Chapter Management	A
Class of 2017:	Mike Schoell	Social Events	X
Class of 2017:	Allison Spara	Communication	A
<b>Co-Chairs:</b>			
Co-Chair:	Seth Hennard	Assistant Treasurer	X
Co-Chair:	Bruce Liebel	Membership / Region 2	X
Co-Chair:	Christine Blidy	Region 2	A
Co-Chair:	Pam Thanki	Founders	P
Co-Chair:	Jill Johnson	Newsletter / Webmaster	X
Co-Chair:	Bob Levesque	Newsletter	A
Co-Chair:	Russ Previte	Reimbursement	X
Co-Chair:	Jim Stabel	Reimbursement	A
Co-Chair:	Cathy Hamilton	Revenue Cycle	A
Co-Chair:	Peggy McDonough	Revenue Cycle	A
Co-Chair:	Stephanie Bottomley	Social Events	X
Co-Chair:	Sandy Torrell	Sponsorship	P
Co-Chair:	Larry Nowak	Sponsorship	A
Co-Chair:	Mary Mahaney	Webinar	X
Co-Chair:	John Galley		X

**X – Present**

**P – Phone**

**A – Absent**

**Guests:** N/A

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<p><b>1. Welcome, Introductions</b> The president called the meeting to order at 7:30 a.m. Eastern time and confirmed that a quorum was present.</p>
<p><b>2. Review Agenda</b> The president reviewed the agenda. There were no additions to the agenda. However, a suggestion was made that the Region 2 committee should be added to the agenda and roster for future meetings. That committee is made up of Bruce Liebel and Christine Blidy.</p>
<p><b>3. Review and Approve May 12, 2015 Board Minutes</b> The Board of Directors approved the Board minutes as presented.</p> <ul style="list-style-type: none"> <li>• Approve minutes from 5/12/2015 Board of Directors Meeting with change as mentioned</li> </ul>
<p><b>4. Approve Financial Reports – May 31, 2015</b></p> <ul style="list-style-type: none"> <li>• Review for banquet &amp; women’s initiative. Added additional expense for remaining travel expense related to LTC</li> <li>• Year-end financials switched to accrual basis for National reporting</li> <li>• Conflict of interest forms to be signed by Board of Directors. Will be sent via email and are due August 1, 2015.</li> <li>• President stated that the Hudson and WNY chapters were responsible for mini-LTC to which WNY acted as the treasury.</li> <li>• Year-end financials not quite finished. Looking for one more sponsorship of roughly \$2,000.</li> <li>• The Board of Directors approved the reports as presented.</li> </ul>
<p><b>5. Presidents Report</b></p> <ul style="list-style-type: none"> <li>• The president recognized John Galley as the recipient of the Paul Sweet award. Other recipient was Sue Brown</li> <li>• 2015-2016 budget was submitted as of due date</li> <li>• Chapter verification was submitted</li> <li>• Founders email was distributed in prior week for member verification. Submission due July 1, 2015</li> <li>• No new reporting for new year</li> <li>• Mini-LTC report given by president elect.</li> <li>• ANI report given by president</li> <li>• Chapter received Bronze medal for membership, Silver medals for certification and education. Also received 4 group Yerger awards.</li> <li>• Financial review to be complete by Lumsden &amp; McCormick, LLP – due date August 1, 2015</li> <li>• DCMS report due August 10, 2015</li> </ul>

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**6. President-Elect Report (Education Overview)**

- Attachment A: Education program plan distributed
- Women’s initiative event took place on May 8<sup>th</sup>. There were 21 attendees compared to a budget of 15 resulting in 13.5 education hours over budget
- 5 reimbursement committees have taken place
- There were 6 attendees at Mini-LTC resulting in 45 education hours, 7.5 hours per attendee
- Through June we have accumulated 169 hours putting the chapter 15 over budget; 3,094 hours are required for the year
- Decision has been made to move the ICD 10 event to August as it continues to develop

**7. Committee Reports**

- **Membership:**
  - Attachment B: Non-renewer list distributed
  - 50 new names, 5 already renewed
  - Review of list and distribution to members
- **Reimbursement:**
  - Attachment C: Agenda distributed – summary of conversation provided within
  - WNY Chapters turn to run cost report seminar this year
- **Social Committee:**
  - Attachment D: Agenda distributed – summary of conversation provided within
  - Golf tournament has 40 registrations and \$5,700 in sponsorships
- **Newsletter:**
  - Submission for articles due by July 10<sup>th</sup>.
  - Committee reports are welcome
  - October will be the next issue

**8. Other Business**

There was no other business.

**9. Adjournment**

The president thanked everyone for their participation. The meeting adjourned at 8:20 a.m. Eastern time. The next meeting is scheduled Tuesday, August 25<sup>th</sup>, 2015 7:30 a.m. Eastern time.