



Board of Directors Meeting

WNY Hospital Association

Amherst, NY

Tuesday, October 25, 2016

Meeting Record

Attendees:

Officers:		Committees	
President:	Ryan Caster	LINK	X
President-Elect:	Steve Chizuk	Educational Program	X
Secretary:	David Bonk	Certification	X
Treasurer:	Seth Hennard		X
Class of 2017:	Justin Reid	Educational Program	P
Class of 2017:	Rachel Davis		P
Class of 2017:	Mike Schoell	Webinar	X
Class of 2017:	Allison Spara	Social Events	A
Class of 2018:	James Stabel	Reimbursement	X
Class of 2018:	Pam Thanki		A
Class of 2018:	Chirico Rozsa	Sponsorship	X
Class of 2018:	Bruce Liebel	Membership	X
Co-Chair:	Kristen Davis	Communication	X
Co-Chair:	Vanessa Hinderliter	Membership	A
Co-Chair:	Chris Eckert	Region 2	A
Co-Chair:	Eric Reeners	Founders	P
Co-Chair:	Jill Johnson	Newsletter / Webmaster	P
Co-Chair:	Liz Krause	Newsletter	A
Co-Chair:	Joseph Romano	Reimbursement / Sponsorship	X
Co-Chair:	Cathy Hamilton	Revenue Cycle	P
Co-Chair:	Mary Mahaney	Revenue Cycle	P
Co-Chair:	Chelsey Kelchlin	Social Events	A
Co-Chair:	David Brooks	Webinar	A
Co-Chair:	Bob Levesque	Strategic Plan Advisor	P
Co-Chair:	Stephanie Bottomley	Certification	A
Co-Chair:	Larry Nowak	Davis Chapter Management	X

X – Present

P – Phone

A – Absent

Guests: N/A

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1. Welcome (2 minutes)	<i>R. Caster (President)</i>	<i>Information</i>
<ul style="list-style-type: none"> • Meeting was called to order at 7:35AM EST by R. Caster • Quorum was confirmed as present 		
2. Review Agenda (2 minutes)	<i>R. Caster (President)</i>	<i>Information</i>
<ul style="list-style-type: none"> • Review of the agenda by R. Caster and S. Chizuk identified no changes to the session's agenda. • Today's meeting will be limited to 1 hour due to a scheduled WNYHA meeting at 8:30AM 		
3. Review & Approve August 23, 2016 board minutes (5 minutes)	<i>D. Bonk (Secretary)</i>	<i>Action: Approved</i>
4. Presidents Report (10 minutes)	<i>R. Caster (President)</i>	<i>Informational</i>
<ul style="list-style-type: none"> • Updated the Board on the Region II Conference held in September at Turning Stone. • Reported in C. Eckert's absence that Annual Institute's sponsorship was close to sold out. 		
5. President-Elect Report (Education overview) (10 minutes)	<i>S. Chizuk (President Elect)</i>	<i>Informational</i>
<ul style="list-style-type: none"> • Education Report was emailed to board members. • Currently at 242 Hours to date but a number of large programs (LTC, Annual Institute) coming up in November/December, as well as other programs being scheduled. • Mary Mahaney discussed up-coming Worker's Comp program which has 40 registrants. • Annual LTC Institute is being held on 11/1 at Classics V. • HANY's event. Board discussed possibility of offering sponsors an opportunity to sponsor a table. • 340B Program scheduled to be a two hour free event. • Additional Programs in-progress: <ul style="list-style-type: none"> - Physician Integration – MACRA/MIP to be co-sponsored with Roswell - Co-Sponsored event with ACHE/HEF being planned for early 2017 • Innovation Funding Application is available. Early Careerist Program is a good candidate for the funding award. The award application requires approval by a Regional Executive to be eligible for funding. • Web-Site has been updated, however still needs additional enhancements. • Web portal for member access to chapter documents and sharing of materials will be investigated and tested by S. Chizuk and M. Schoell. 		
6. Review & Approval of financial statements – July 31, 2016 Revenues	<i>S. Hennard (Assistant</i>	<i>Action: Approved</i>

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and Expense and August 31, 2016 Balance Sheet (5 minutes)	<i>Treasurer)</i>	
<ul style="list-style-type: none"> • S. Hennard reviewed the June – July, 2016 income statement and balance sheet through October 31, 2016 with the Board. • No significant issues identified 		
7. Strategic Plan	<i>Bob Levesque</i>	<i>Informational</i>
<ul style="list-style-type: none"> • B. Levesque recapped the status of the Chapter’s Strategic Plan since the last meeting. Nancy Reese is unavailable to lead the strategic planning sessions due to prior commitments and a regional CAT team member was identified to facilitate the project. • A conference call with the facilitator Dayton Benway has been scheduled for 4 PM 10/26 to discuss process and preliminary preparations. • It is estimated that in addition to conference calls, 1 – 2 on-site sessions may be necessary at an estimated cost of approximately \$1,000. 		
8. Certification update (10 min)	<i>D. Bonk (Certification chair)</i>	<i>Informational</i>
<ul style="list-style-type: none"> • A review session was held at Region II. • No additional information is available with respect to hosting on-line web conference training as was done during 2015-2016. 		
9. Membership Update (5 min)	<i>B. Liebel (Membership Chair)</i>	<i>Informational</i>
<ul style="list-style-type: none"> • B. Liebel updated the Board on membership renewals and provided a listing of non-renewing members and new additions. • No major changes. 		
10. Sponsorship Review (10 minutes)	<i>C. Rozsa (sponsorship Chair)</i>	<i>Informational</i>
<ul style="list-style-type: none"> • The 2016-2017 expanded sponsorship list was distributed and reviewed. • E-Mail sent to prospective sponsors which will be followed up by phone calls. • Sponsors will have the ability to elect either a 1 or 2 year sponsorship. • Board members were asked to assist with the follow-up by phone. 		
11. Committee reports	<i>Committee Chair’s</i>	<i>Informational</i>
<ul style="list-style-type: none"> • Reimbursement 	<i>J. Stabel/J. Romano</i>	
<ul style="list-style-type: none"> ▪ Many items to report on with respect to ICR submission, DSH 		
<ul style="list-style-type: none"> • Revenue Cycle 	<i>M.Mahaney/C. Hamilton</i>	
<ul style="list-style-type: none"> ▪ A brief overview of the committee’s activities since last meeting was given. 		

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<ul style="list-style-type: none"> ▪ Members were reminded of the two upcoming events: Worker’s Comp on 10/26 and Charge Master scheduled for January. 		
<ul style="list-style-type: none"> • Social 	<i>Chelsey Kelchlin/Alison Spara</i>	
<ul style="list-style-type: none"> ▪ Holiday Party is coming up on December 1st immediately following the Annual Institute at Templeton Landing. ▪ Follow-up on the Fall Happy Hour which was not held due to happy hours associated with the Empower Your Personal Brand and Holiday Party. The committee will see if there is an opportunity to hold an event in the spring. 		
<ul style="list-style-type: none"> • Newsletter 	<i>J. Johnson/Liz Krause</i>	
<ul style="list-style-type: none"> ▪ The current issue of Fine Print is ready to go but shorter than usual. Anyone with additional content is asked to provide it as soon as possible. 		
12. Other Business (2 minutes)	<i>Entire group</i>	<i>Information</i>
<ul style="list-style-type: none"> • No business. 		
13. Adjournment	<i>R. Caster (President)</i>	<i>Action</i>
<ul style="list-style-type: none"> • The president thanked everyone for their participation. • The meeting adjourned at 8:30 a.m. EST. 		
<p>Next meeting: December 6, 2016</p>		
<p>Location: WNY Hospital Association Amherst, NY</p>		