



**Board of Directors Meeting**  
 Healthcare Association of NYS  
 Buffalo, NY  
 Tuesday, October 27, 2015  
 Meeting Record

**Attendees:**

<b>Officers:</b>		<b>Committees</b>	
President:	Christopher Eckert	LINK	X
President-Elect:	Ryan Caster	Educational Program	X
Secretary:	Steve Chizuk		X
Treasurer:	Paul Vinkle		A
<b>Directors:</b>			
Class of 2016:	David Bonk	Certification	X
Class of 2016:	Tracy Gates	Educational Program	A
Class of 2016:	Vanessa Hinderliter	Membership	P
Class of 2016:	Joseph Romano	Reimbursement	X
Class of 2017:	Justin Reid	Webinar	X
Class of 2017:	Rachel Davis	Davis Chapter Management	A
Class of 2017:	Mike Schoell	Social Events	P
Class of 2017:	Allison Spara	Communication	A
<b>Co-Chairs:</b>			
Co-Chair:	Seth Hennard	Assistant Treasurer	X
Co-Chair:	Bruce Liebel	Membership / Region 2	X
Co-Chair:	Christine Blidy	Region 2	A
Co-Chair:	Pam Thanki	Founders	P
Co-Chair:	Jill Johnson	Newsletter / Webmaster	A
Co-Chair:	Bob Levesque	Newsletter	X
Co-Chair:	Russ Previte	Reimbursement	X
Co-Chair:	Jim Stabel	Reimbursement	X
Co-Chair:	Cathy Hamilton	Revenue Cycle	X
Co-Chair:	Peggy McDonough	Revenue Cycle	X
Co-Chair:	Stephanie Bottomley	Social Events	P
Co-Chair:	Sandy Torrell	Sponsorship	A
Co-Chair:	Larry Nowak	Sponsorship	X
Co-Chair:	Mary Mahaney	Webinar	P
Co-Chair:	John Galley		A

**X – Present**

**P – Phone**

**A – Absent**

**Guests:** N/A

**Board of Directors Meeting**

Healthcare Association of NYS

Buffalo, NY

Tuesday, October 27, 2015

Meeting Record

<p><b>1. Welcome, Introductions</b> The president called the meeting to order at 7:30 a.m. Eastern time and confirmed that a quorum was present.</p>
<p><b>2. Review Agenda</b> The president reviewed the agenda. There were no additions to the agenda.</p>
<p><b>3. Review and Approve August 25, 2015 Board Minutes</b></p> <ul style="list-style-type: none"> <li>• Three changes</li> <li>• Approve minutes from 8/25/2015 Board of Directors Meeting with changes as mentioned</li> <li>• Motion to approve, second, all, no apposed</li> </ul>
<p><b>4. Approve Financial Reports – October 25, 2015 – Attachment 1</b> <b>Given by Seth Hennard – Treasurer</b></p> <ul style="list-style-type: none"> <li>• Received \$5,000 of sponsorships</li> <li>• Golf income all accounted for             <ul style="list-style-type: none"> <li>○ Double checking the realized income to budgeted</li> </ul> </li> <li>• ICD program all accounted for</li> <li>• \$3,000 for annual institute in financials</li> <li>• Largely on budget</li> <li>• Motion to approve, second, all, no apposed</li> </ul>
<p><b>5. Presidents Report</b> <b>Given by Chris Eckert - President</b></p> <ul style="list-style-type: none"> <li>• Presented chapter acknowledgement report through October 21, 2015 – Attachment 2</li> <li>• CBSC updated guidelines – Attachment 3</li> <li>• Falls President meeting occurred             <ul style="list-style-type: none"> <li>○ Ryan attended and gave further details in his report</li> </ul> </li> <li>• Mini LTC – Report by Ryan</li> <li>• Discussed distribution of Region 2 dollars</li> <li>• Operating Agreement             <ul style="list-style-type: none"> <li>○ No significant modifications coming</li> <li>○ Will send to the board for review</li> <li>○ What's in the regional agreement – how the region works together</li> <li>○ Detailed article will be in next newsletter</li> <li>○ Looked at annually with the lead taken by the Regional Executive</li> </ul> </li> <li>• Region 2 institute             <ul style="list-style-type: none"> <li>○ A good number of members from WNY attended</li> <li>○ Thanks to Bruce for his work on the Region 2 committee</li> </ul> </li> <li>• Respond to surveys – will be closed down by the middle of November</li> <li>• Call for next year nominations             <ul style="list-style-type: none"> <li>○ Bob will be distributing and needs to be reported by March 1, 2016</li> </ul> </li> </ul>

## **Board of Directors Meeting**

Healthcare Association of NYS

Buffalo, NY

Tuesday, October 27, 2015

Meeting Record

### **6. President-Elect Report (Education Overview)**

#### **Given by Ryan Caster – President-Elect**

- Education program plan distributed – Attachment 4
- Changes for Mini-LTC
  - Typically 2 day event at different spots around the state
  - Discussion to make part of Region 2 fall institute
    - Late in the year, might attract more attendees
  - Discussion to break down by sub-chapters in regional proximity
  - Metro proposing final thoughts – further information to follow
- Education
  - Currently completed
    - ICD seminar, Revenue Cycle (2), New member, HAYNS update, Region 2
  - Coming up
    - Medicaid 101, ICD-10
    - Webinars
      - Add Ryan to email chain for efficiency
- Add new member session to list
- Region 2 webinar – May 11<sup>th</sup> webinar should be added, operation improvement is listed twice – Attachment 4

### **7. Paul Sweet Memorial Scholarship**

- WNYHA proposed scholarship
- HFMA would like to co-sponsor
  - Bob, Larry, Russ are on the committee
- Set up with the UB Foundation
  - \$25,000 for undergraduate fund
  - \$50,000 for graduate fund
  - Starting to solicit donations
- Formal rollout – fundraising event in April
- Announcement to come in Newsletter

### **8. Certification**

- An article will be published in the upcoming Newsletter with details of the new certification program. An email will also go out
- 2 module test
  - 1<sup>st</sup> – 1 ½ hour exam costing \$400
  - 2<sup>nd</sup> – 3 /12 hour exam costing \$300
  - WNY chapter received an \$80 dollar discount
- Major difference is that the retesting fee has been eliminated
- How are other chapters handling
  - Majority of chapters are doing nothing
  - Others are buying instructional sessions

**Board of Directors Meeting**

Healthcare Association of NYS

Buffalo, NY

Tuesday, October 27, 2015

Meeting Record

- November 12<sup>th</sup> meeting to discuss further
- Internal discussion on how WNY chapters handles
- Chapter currently at 11% of certified members – 8.2% is our CBSC goal
- Discussion on retired membership and the effect on our %

**9. Membership**

- Currently at 182 with our goal at 191
  - Better than other chapters and last year
- New member event – about ½ were potential new members

**10. Sponsorship Review**

- Corporate Sponsorship Packet – Attachment 5
- Current list of sponsors – Attachment 6
- 2016 corporate sponsorship packet went out via email
- Addition of 2 year sponsorship with discount
- Review of sponsorship list and assigned group to various members for follow-up

**11. Committee Reports**

**Reimbursement:**

- Committee update – Attachment 7
- Review of material
- HCRA audits have started

**Revenue Cycle:**

- ICD-10 is happening
  - Some issues but moving along
- Discuss new essentials plan

**Social Committee:**

- Next event is a happy hour at Flying Bison’s brewery – November 12<sup>th</sup>, 5:30
- Annual holiday event is following the institute

**Newsletter:**

- Done and going through edits
- Next Newsletter is in January
- 

**12. Other Business**

- Award presentation for Membership
- Discussion on the chapter directory

**13. Adjournment**

The president thanked everyone for their participation. The meeting adjourned at 9:30 a.m. Eastern time. The next meeting is scheduled Tuesday, December 8<sup>th</sup>, 2015 7:30 a.m. Eastern time.